

ILMA UNIVERSITY
INSTITUTIONAL QUALITY COMMITTEE (IQC)
IQC ACTIVITY CALENDAR

Quality Cycle: June 2025 – July 2026

Sr. No.	Month / Date	IQC / Quality Assurance Activity	Key Purpose / Activity	Evidence / Output
1	June 2025	Annual IQC Planning	Development and review of annual quality assurance priorities, objectives and activities.	Annual IQC Plan
2	July 2025	Preparation for IQC Meeting	Review of quality indicators, departmental requirements and agenda for the first IQC meeting.	Meeting Agenda & Supporting Documents
3	01 August 2025	1st IQC Meeting	Review of institutional quality matters, QA activities, quality indicators and priority action areas.	Minutes of 1st IQC Meeting
4	Aug–Sep 2025	Implementation of IQC Decisions	Follow-up and implementation of decisions taken during the first IQC meeting.	Action Taken Report
5	October 2025	Internal Quality Monitoring	Monitoring of academic and administrative quality processes and collection of supporting evidence.	Monitoring Reports / Evidence
6	03 November 2025	2nd IQC Meeting	Review of QA progress, institutional quality indicators, pending actions and compliance matters.	Minutes of 2nd IQC Meeting
7	Nov–Dec 2025	Follow-up of IQC Decisions	Monitoring implementation of decisions and corrective actions arising from the IQC meeting.	Action Taken / CAPA Report
8	January 2026	Mid-Year Quality Review	Review of progress against quality objectives, KPIs and departmental QA activities.	Mid-Year QA Review
9	Feb–Mar 2026	Quality Assurance & Evidence Compilation	Review and compilation of institutional evidence for quality assurance and external review requirements.	Evidence Files / Compliance Records
10	April 2026	RIPE / PREE Preparation	Finalization of documentation, evidence and institutional data for RIPE/PREE requirements.	RIPE/PREE Documentation

11	30 May 2026	PREE Submission	Submission of Preliminary Review/Evaluation documentation as required.	PREE Submitted – 30 May 2026
12	01–14 June 2026	RIPE Preparation	Final readiness review, evidence verification, presentations and coordination for RIPE.	RIPE Readiness File
13	15–16 June 2026	RIPE Review	External quality review/evaluation conducted at Ilma University.	RIPE Review – 15 & 16 June 2026
14	June 2026	Post-RIPE Follow-up	Review of RIPE observations/findings and preparation of follow-up actions.	RIPE Findings / Action Plan
15	03 July 2026	3rd IQC Meeting	Review of RIPE outcomes, quality assurance progress, findings, corrective actions and future priorities.	Minutes of 3rd IQC Meeting
16	July 2026	Annual IQC Review & Planning	Review of annual QA performance and preparation of priorities and activity plan for the next quality cycle.	Annual IQC Report & Next-Year Plan